



June 2 , 2006

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Workers Compensation Insurance

WCPOLS Transaction Codes

The North Carolina Rate Bureau is a member of the Workers Compensation Insurance Organizations (WCIO). The attached announcement from the WCIO EDI Committee provides information about changes made to the reporting instructions for full replacement policies (WCPOLS transaction codes 08, 10 and 14).

Please distribute this circular and announcement to the appropriate staff in your office.

Sincerely,

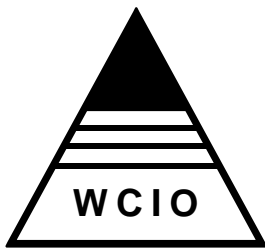
Sue Taylor

Director of Workers Compensation

ST:dg

Attachment

C-06-14



WORKERS
INSURANCE
ORGANIZATIONS

WCIO BULLETIN

WCIO WCPOLS—IMPORTANT NOTICE

DATE: MAY 22, 2006

**TO: ALL HOLDERS OF WORKERS COMPENSATION DATA
SPECIFICATIONS MANUAL**

RE: WCPOLS TRANSACTION CODES 08, 10, AND 14

The WCIO (Workers Compensation Insurance Organizations) is a voluntary association of statutorily authorized or licensed rating, advisory, or data service organizations that collect workers compensation insurance information in one or more states. The WCIO has developed standards for the electronic transmission of information between insurers and rating/advisory organizations. These specifications are available for policy information, unit statistical reporting, experience modifications, detailed claim information, and individual case reports.

The WCIO EDI Committee has made a significant change to the reporting instructions in the WCPOLS section concerning full replacement Policies (Transactions 08, 10, and 14).

Please pay particular attention to pages 3:4 and 3:5 in the Transaction Code Notes/Instructions pages in the Link Data Section of WCPOLS. Under Transaction 08, 10 and 14, there are instructions stating: **“Policy Changes Effective Date and Policy Changes Expiration Date for Transaction Code XX are only required on the record(s) that has the change.”** Please note the following sentence has been removed: ***“If the individual record(s) cannot be identified, complete these two fields on all the records submitted.”***

This change comes as a result of careful evaluation and input from DCOs and data providers. Inconsistent reporting of the Policy Changes Effective Date and Policy Changes Expiration Date fields may lead to inaccurate coverage records in some jurisdictions and has the potential of creating proof of coverage issues. Please contact your individual DCO for assistance if you cannot determine which record(s) require the Policy Changes Effective and Expiration Date fields.